

Gloucester City Council

INDIVIDUAL OFFICER DECISION DECISION RECORD FORM

Date of Decision	11 January 2018
Subject	Gloucester Business Improvement District
Wards affected	Westgate
Officer taking decision	Jonathan Lund, Corporate Director
Decision taken	
To enter into Operating and Baseline Agreements with Gloucester BID Ltd to regulate the administration of the Business Improvement District and establish responsibility for the provision of services therein.	
Delegated power used	
Decision by Cabinet of 17th May 2017 delegates authority to Head of Place in consultation with the Cabinet Member for Regeneration and Economy to make decisions in respect of the Council's obligations under the Business Improvement District legislative process.	
The Head of Place having left the Council's employ the Corporate Director is empowered to carry out the executive function delegated by the decision of Cabinet. This is one of the permitted "Additional Executive Functions of Officers" specified in Table 5 to Part 3E of the Council's Constitution	
Reason for decision	
To give effect to the Cabinet's decision of 17th May 2017, and the Council's policy of supporting the Business Improvement District. Legal agreements are required to properly regulate the relationship with the Council and the BID Company, particularly as the Council is responsible for administering the collection of the BID levy.	
Alternative options considered	
None – The Business Improvement Districts (England) Regulations 2004 stipulate the processes to be followed in the establishment and administration of a BID.	
Consultation Undertaken and Results of Consultation	
Not applicable.	
People Impact Assessment (PIA)	
Screening Stage completed:	Yes/No
Full PIA required, completed and attached:	Yes/No
Any Conflicts of Interest	
None.	

Declarations of Interest (including any dispensations granted):

None

Background documents:

1. Report of Cabinet Member for Regeneration and Economy dated 17th May 2017 and Cabinet decision of same date

Confidential or Exempt Information:

Yes/No

Decision Maker:

Date: 11 January 2018

Jonathan Lund, Corporate Director